

## ACADEMIC COUNCIL MEETING MINUTE

Date: 19/02/2020

Time: 1.00 PM.

Place: Teachers' Common Room

Members Present:

Sl. No.	Members' Name	Attendance Status
1.	Dr. Th. Siamkhum – Chairman	Present
2.	Caroline Zothangmawi – Member Secretary	Present
3.	Nehzasoi Simte, HOD, Pol Science	<b>Absent</b>
4.	Lalzeitluanga, HOD, Mizo	<b>Absent</b>
5.	A. Phoni Singh ,HOD , Economic	<b>Absent</b>
6.	Dr. D. Sonkhojang Haokip, HOD, History	<b>Absent</b>
7.	Lily L. Tombing, HOD, Education	Present
8.	R. Tawna Khawbung, HOD, Anthropology	Present
9.	Ginzamang T. Zou, HOD, Sociology	Present
10.	Dr. Jangkholun Mate, Co-Ordiantor IQAC	Present
11.	Nianmuanching Naulak, HOD, English	Present
12.	Darrokim , HOD, Zoology	<b>Absent</b>
13.	Dr. Moirangthem Rajesh Singh,HOD, Manipuri	Present
14.	M. Popeshwar Singh, HOD, Mathematic	Present
15.	L. Ingocha Singh ,HOD, Chemistry	Present
16.	Dr. Th. Nabachandra Singh ,HOD, Botany	Present
17.	H. Ajit Kumar Singh, HOD, Statistics	Present
18.	K. Sharat Singh, HOD, Physics	Present
19.	Dr. Lalzagou Neihzial, HOD, Geography	Present
20.	Lalriangliani, Zoology	Present

The Principal, Chairman Academic Council address the members presents and introduce the official agenda. He then invite individual agenda. The following are the agenda decided to be discussed.

Agenda

1. Matters relating to percentage of attendance of students.
2. Farewell to L. Pangamte and A. Phoni singh.

**Resolution No. 1 - Matters relating to percentage of attendance of students:-**

**Resolved to strictly implement 70% attendance.** If any students whose attendance is less than 70% he/she shall either not be issued Admit Card or a heavy fine shall be imposed as deemed fit by the administration or HOD of each department whichever is applicable.

- a) For proper implementation of this notice in this regards must served immediately.
- b) Distribution of V&VI semesters admit cards shall be the responsibility of HOD of each Department.
- c) Distribution of V&VI semester are to be distribute by the HOD of each Department and poor attendance soft fine may be imposed by HOD.

**Resolution No. 2 - Farewell to L. Pangamte and A. Phoni Singh:-**

**Resolved to organize Farewell Programme for L. Pangamte & A. Phone Singh.** For this the following items & actions are decided to be taken up and certain responsibilities are assigned.

- a) Grand feast should be arranged as a farewell.
- b) Memento may also be given to them.
- c) For organizing Farewell Programme, it was decided that all teachers will contribute a sum of Rs.500/- ( by regular teachers ) and Rs.100/- (by engaged teachers).
- d) 1 Suitcase each shall be presented to both retiring faculties.
- e) Date and time for the Farewell Programme: Date: 29/02/2020, Time:- 11-1 pm
- f) Dishes: Main dishes shall be decided by incharge teacher. Additional items shall include,
  - i. Yongchak ironba
  - ii. Grasskap
  - iii. Dal/Utty
  - iv. etc.
- g) Due Date for contribution = 25/2/2020
- h) Distribution of Responsibilities:
  - i. Collection of Contribution= Lily L. Tombing.
  - ii. Purchase of SuitCase= Lily L. Tombing& Caroline Zothangmawi.
  - iii. Catering= Lalzuitluanga & Caroline Zothangmawi.
  - iv. Banner and Memento = Principal.
  - v. Programme= Principal, Vice Principal & Co-ordinator, IQAC.

The Recording Secretary read out the resolutions passed and they were approved as it was read out. Thereafter the meeting ended.



**(DR. JANGKHOLUN MATE)**  
Recording Secretary



**(DR. SIAMKHUM)**  
Principal