

LIBRARIAN MONTHLY REPORT

Month: October 2019

1. Number of library working days for the reported month OCTOBER
2. Library staff absenteeism

Sl. No	Name of the Library Staff	Days absent
1.	Melody Zenthianneihhoih	0
2.	Hatmeiting Touthang	0
3.	Lutzapao	1
4.	Chinzariang	1
5.		
6.		
7.		
8.		
9.		
10.		

3. Details of Library used by the students and teachers during the reported month department wise.

Sl. No.	Department	No. of students visiting the library during the reported month
1.	Anthropology	
2.	Botany	
3.	Geography	
4.	Economics	
5.	Sociology	
6.	Education	
7.	History	
8.	Political Science	
9.	Chemistry	
10.	Physics	
11.	Zoology	
12.	Mizo	
13.	Mathematics	
14.	Manipur	
15.	English	
16.	Statistics	

Arts
 Total 342

Science
 Total 259

Declaration

I, the undersigned, declare that the above information is true and correct to the best of my knowledge and expertise.

Date 04 - 11 - 2019

Place: Churachandpur

Melody Zenthianneihhoih
 (MELODY ZENTHIANNEIHOIH)
 Librarian
 Churachandpur College